

# THE MONOGRAPH

**The Monograph** is the journal of the Ontario Association for Geographic and Environmental Education. It strives to provide materials useful to secondary and elementary school teachers of geography and related disciplines. Authors wishing to submit material should be guided by the format and style of the present issue.

Submissions may be in hard copy or digital. If submitting digitally, text files should be saved in Microsoft Word 97 or 2000 (Windows) or Word 98, 2001, Office vX (Mac) format or in ASCII text or RTF format, since all files need to be readable by Word or InDesign(Mac). Graphics files should be submitted in PICT, TIFF, EPS, PDF, JPG, or GIF format. Include a brief description of all graphics files in case conversion is not successful. Tables and figures should be referred to in the text and should clarify rather than repeat textual information. Files may be sent by regular mail on floppy disk or via e-mail (gbirch@cogeco.ca) to the Editor.

The following kinds of material are especially solicited: teaching strategies and tips, book and media reviews, lab exercises, units of study (outlines only), convention addresses or workshops, field trip plans and assignments, evaluation techniques, simulation games, bibliographies and geographical humour. We are striving to achieve a balance between materials of day-to-day practical utility and those of an innovative long-range nature which stretch the frontiers of thought and practice relevant to teaching methodologies.

All correspondence and manuscripts should be addressed to the Editor. Materials not used will be returned only if accompanied by a stamped, self-addressed envelope.

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**Special Rates:** Available to members who are actively engaged in the teaching profession.

Universities and other non-profit organizations: see "Annual Contract" rates.

**Type of Publication:** Professional non-profit. For Geography teachers at all levels, with secondary, and senior elementary school emphasis.

**Number of Issues:** Four per calendar year.

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**Circulation:** Approximately 800 copies per issue; mainly in Ontario.

**Maximum Size of Ad:** 7 1/2" x 10" or 19 cm x 25 cm.

**The Monograph** is printed by offset press on recycled paper. All advertising must be camera ready. Alterations or extra work involve an additional charge. Camera-ready material should be sent to the Editor. For further information, please contact the Editor.

Note: The rates are subject to change at the end of the calendar year.

## Publisher

The Ontario Association for Geographic and Environmental Education. "O.A.G.E.E. was incorporated by Letters Patent issued under the Ontario Corporations Act in 1982."

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1. **Submissions to The Monograph.** All content materials, e.g. articles, letters, illustrations and camera-ready copy should be sent to the Editor. Camera-ready advertising copy should also be sent to the Editor.
2. **Membership and subscriptions.** New and renewal memberships as well as subscription payments and inquiries regarding receipt of **The Monograph** should be directed to the Membership and Renewals Address above.
3. **Advertising.** Direct inquiries about advertising space to the Editor. Payment should be made to the Treasurer, who arranges billings and furnishes proof copies. Cheques should be made payable to the "Treasurer, O.A.G.E.E."
4. **Back Issues.** Back copies of **The Monograph** are available at \$5.00 from the Membership and Renewals Address. Make cheques payable to the "Treasurer, O.A.G.E.E." Some issues are no longer available. Electronic pdf files are also available for issues of **The Monograph** from 1997 to the present. Inquiries about these files should be directed to the Editor.
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## Website

Visit the O.A.G.E.E. website for information on conferences, teaching resources, regional newsletters, membership forms, and general information on the organization and its activities. The web address is:

[www.oagee.org](http://www.oagee.org)

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